

Commercial Application Form

Please be advised, this application will only be processed once ALL details have been completed and all copies of all supporting documents attached.

Each applicant must submit an individual form.

On all commercial leases you need an ABN and Public Liability insurance of \$20,000,000 plus glass cover.

DATE LODGED:

A. Property Details

Address of property

B. Personal Details

Surname

Given Names

Mobile

Work phone

Fax Number

Email

Res Address

ABN

Business Name

(to be put on lease)

Date of birth

Drivers license No

Passport No

C. Applicant History

Current Commercial Premises

Period there

Landlord/Agent

Contact number

Amount Paid

Why are you leaving this address?

Previous Commercial Premises

Period there

Landlord/Agent

Contact number

Amount Paid

Accountant's details

Name of business

Name of contact

Phone

Email

Address



First National Byron

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Agency Details

35 Fletcher Street, [PO BOX 610]Byron Bay NSW 2481

P: 02 6685 8466

W: byronbayfn.com.au

F: 02 6685 8443

E: rental@byronbayfn.com

C. Applicant History Cont.

Solicitor Details

Name of business

Name of contact

Phone

Email

Current Employment

Name of business

Name of contact

Phone

Email

Address

How long employed

D. Three Referees

Name of business

Name of contact

Phone

Position in company

Name of business

Name of contact

Phone

Position in company

Name of business

Name of contact

Phone

Position in company

E. 100 Points of Identification

We require 100 points of ID.

Essential ID:		Sighted	
Drivers Licence	40 points		
Passport	40 points		
Current rent ledger (if renting)	20 points		
Points/sighted		Points/sighted	
Birth Certificate	30	Bank Statement	10
Other Photo ID	30	Utility Account	10
Proof of income	20	Pension card	20
Landlord reference	20	Medicare/health card	10
Vehicle Registration	10	Rates Notice	20
Sighted by		Date	

F. Further Information	G. Declaration
<p>1. Has your commercial tenancy ever been terminated? YES / NO <i>If yes, give details:</i></p>	<p>The availability of telephone lines, internet services, analogue, digital or cable television (and the adequacy of such services), are the sole responsibility of the tenants and tenants should make their own enquires as to the availability and adequacy of such services before accepting the tenancy of the property.</p> <p>The landlord does not warrant that any telephone plugs, antenna sockets or other such service points located in the property are serviceable, or will otherwise meet the requirements of the tenant, and tenants must rely upon their own enquiries.</p> <p>thereby offer to rent the property from the owner under a lease to be prepared by the agent/solicitor. I acknowledge that I will be required to pay the amounts as specified in this application. I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse sides) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.</p> <p>I authorize the Agent to obtain personal information from: 1. The owner or agent of my current or previous premises. 2. My personal referees and employers. 3. Any record, listing or database of defaults by tenants. 4. TICA default tenancy database.</p> <p>If I default under a lease agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in future.</p> <p>I am aware that the agent will use and disclose my personal information in order to: 1. Communicate with the owner and select a tenant. 2. Prepare lease 3. Allow Tradespeople or equivalent organisations to contact me. 4. Lodge/claim/transfer to/from the Bond Authority. 5. Refer to collection agents/lawyers (where applicable).</p> <p>I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent may not be able to provide me with the lease of the premises.</p>
<p>2. Have you ever been refused a commercial property by any landlord or agent? YES / NO <i>If yes, give details:</i></p>	
<p>3. Are you in debt to another landlord or agent? YES / NO <i>If yes, give details:</i></p>	
<p>4. Have deductions ever been made from your commercial rental bond? YES / NO <i>If yes, give details:</i></p>	
<p>5. Is there any reason known to you that would affect your rental payments?</p>	

REFERENCE REQUEST - First National Byron

35 Fletcher Street, [PO BOX 610] Byron Bay NSW 2481
P: 02 6685 8466 W: byronbayfn.com.au
F: 02 6685 8443 E: rental@byronbayfn.com

To (company)	
Tenants Name	
Property Rented	
1. Can you confirm the above tenant were/are lease holders?	YES NO
2. If applicable, when is the rent currently paid to?	<input style="width: 100%;" type="text"/>
3. Date lease commenced	<input style="width: 100%;" type="text"/>
4. Did your office terminate the lease?	YES NO
5. Please confirm the monthly rent paid	<input style="width: 100%;" type="text"/>
6. Was the rent paid on time?	YES NO
<i>If not - what was the maximum period of arrears?</i>	<input style="width: 100%;" type="text"/>
7. Please attach a copy of the rental ledger and notice to quit	YES NO
8. During the tenancy was a notice to quit ever issued?	YES NO
9. Did the tenant maintain the property?	YES NO
10. Did you receive any complaints during the tenancy?	YES NO
11. Did the tenants receive a full bond refund?	YES NO
12. Out of 10 (1 being the worst, 10 being best) how was the property left?	YES NO
13. Would you rent a property to the tenants again?	YES NO
Additional comments:	
Signed by:	Date:
The applicant has read and agrees to the conditions above/on the reverse of this document & 'F. Declaration'.	
Applicants Signature:	Date: